CANS – Case Notes Summary

This screen displays a summary of case notes and amendments for a particular case.
It is also used to access notes after initial entry.

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CANS                     CASE NOTES SUMMARY            10/02/02  163159
                                                       KIM   C
CASE NAME: POPPINS, MARY D                  CASE NUMBER: 000007

I/C/D ENTRY DT          DESCRIPTION        PGM  BNFT MM    ENTERED BY
----- --------  ------------------------------ ----- -------- -----------------
  *_    10/08/02  COMPONENT NOTE                 AF            CROSS, KIM
   _             AMENDED   10/08/02             AF            CROSS, KIM
   _             AMENDED   10/09/02             AF            CROSS, KIM
   _    10/08/02  8-2-02 PART LOG RECEIVED       AF    0802    CROSS, KIM
   _             AMENDED   10/08/02             AF    0802    CROSS, KIM
   _             AMENDED   10/08/02             AF    0802    CROSS, KIM
   _             AMENDED   10/08/02             AF    0802    CROSS, KIM
   _    09/05/02  08-02-02 PART. LOG RECEIVED                  SMITH, BARBIE
   _    08/29/02  07-02-02 PART. LOG RECEIVED                  SMITH, BARBIE
   _    08/15/02  CONCILIATION OUTCOME - MARY          0702    MARTIN, RICKY
   _    07/29/02  REVERT TO OPEN                 AF    0802    BROWN, LUCY
   _    07/18/02  CLOSE AF/NO FIA                AF    0802    BROWN, LUCY
   _    07/08/02  06-02-02 PART. LOG RECEIVED                  SMITH, BARBIE
   _    06/07/02  GOOD CAUSE GRANTED                   0602    MARTIN, RICKY
   _    05/08/02  GOOD CAUSE GRANTED                   0502    MARTIN, RICKY
   _    05/02/02  APR PART LOG RECEV'D                         ROBERTS, JULIA
   _    05/01/02  GOOD CAUSE NOTICE TO MARY            0502    MARTIN, RICKY
   _    04/29/02  REDE                           FS    0502    BROWN, LUCY
   _    04/03/02  MAR PART LOG REC'VD                  0302    ROBERTS, JULIA
   _    03/06/02  FEB LOG RECEIVED AT OPA 3/1          0202    ROBERTS, JULIA
   _    02/19/02  MOVED/BOUGHT MOBILE            AF    0302    BROWN, LUCY

                     MORE NOTES: Y                    NEXT-->
```

Open arrow = Optional Field.

Optional Fields

I/C/D

This is a selection field. Selecting a note with 'I' means the user wants to Inquire on the note. Selecting a note with 'C' means the user wants to Change the note. Selecting a note with 'D' means the user wants to Delete the note.

Display Fields

CASE NAME

The case name (Primary Information person) is displayed.

CASE NUMBER

The TEAMS case number is displayed.

ENTRY DATE

The date the case note was originally entered is displayed.

DESCRIPTION

The description or 'title' for the Component Note is displayed here.

PGM

The Program Type code may be entered in this field.

BNFT MM

The benefit month may be entered in this field.

ENTERED BY

This field displays the name of the person who entered the note (Last, First).

Navigation Fields and Fkeys

F2	The F2 key returns to the last TEAMS *menu* that was accessed.
F3	The F3 key returns to the SYSE (System Selection) menu.
F10	The F10 key accesses the CANO (Case Notes) screen, to add another note.
F12	The F12 key clears any new data typed on the screen, as long as Enter has not been pressed.